



## GENERAL STATEMENT OF POLICY

This policy statement and policy document have been prepared in accordance with the requirements of the Health and Safety at Work Act 1974.

“Employees” shall mean those in direct employment of the company and other parties acting on behalf of the company.

1. The Employer recognises and accepts its responsibility for providing a safe and healthy workplace and working environment for all of its employees, and any other persons who may have occasion to visit any such workplace or may be affected by its operations.
2. The Employer also recognises and accepts its responsibility where appointed as a consultant, to ensure that all building work and duties implemented and controlled by them do not adversely affect the Health and Safety of any person.
3. Every effort will be made to conform with all current legislation and regulations concerning health, safety and welfare, to achieve the active co-operation of employees with management in health, safety and welfare matters and to work in such a way that accidents to themselves and others are avoided.
4. All employees shall familiarise themselves with and adhere to the responsibilities and rules set out in this Health and Safety Policy.
5. The Employer will take all steps within its power to meet these responsibilities, paying particular attention to the provision of:-
  - protective clothing and equipment in accordance with relevant British Standards
  - plant, equipment and systems of work that are safe; and have been adequately maintained
  - safe arrangements for the use, handling, storage and transport of articles and substances, particularly those subject to COSHH Regulations
  - sufficient information, instruction, training and supervision to enable all employees to avoid hazards and contribute positively to their own safety and the Health and Safety of others at work
  - a safe place of work, and safe access to it
  - a healthy working environment
  - adequate welfare facilities
  - a named Director responsible for the implementation, monitoring and enforcement of this Policy
6. Without detracting from the primary responsibility of Managers for ensuring safe conditions of work, the Employer will provide competent technical advice on health and safety matters where this is necessary to assist employees in their task. In this respect a policy of ‘open consultation’ will be adopted at all levels.
7. The Director with overall responsibility for implementing and reviewing the Health and Safety Policy is Mr David Hartley.
8. The Employer reminds its Employees of their own duties under Section 7 of the Health and Safety at Work Act to take care for their own safety and that of other workers and to co-operate with the Employer so as to enable it to carry out its own responsibilities successfully.
9. A copy of this statement is issued to all Employees and other parties carrying out assignments on our behalf. It will be reviewed, added to, or modified from time to time and may be supplemented in appropriate cases by further statements in Section 2 relating to the work of particular departments or individuals.

Signed: ..... Date : .....

David Hartley  
*Commercial Director*